

Elevator Safety Tips



Don't stay at the doors of the elevator. Pay attention to the long skirt and scarf.



Children must always be accompanied by an adult. Pets should be kept close on the leash.



Never use the elevator when it is out of service or under maintenance.



Do not overload or exceed elevator capacity. If the carriage is full, be patient and wait for the next ride.



Never force open the elevator doors. Do not use your hand or body to stop a closing door instead of the door open button.



Look for a freight elevator or use the stairs for moving heavy or large items.



Don't lean against the elevator doors.



Don't play in or around an elevator.



Don't litter or spill water in or around the elevator. Report wet floor to Facilities.



If the elevator doesn't stop normally, state calm, press the red alarm button or call numbers listed for assistance. Do not attempt to leave the elevator. Relax and wait for help.



Do not use the elevator during an emergency situation (fire, earthquake, etc), but use the stairs to evacuate the building.



Never transport flammable, explosive, poisonous, corrosive, or other dangerous materials in the elevator.



Department of Public Safety

Be proactive, your safety is in your hands.